Instructions to Exhibitors

- Exhibits will be set up on Saturday, March 19, from 7:30 to 8:45 a.m. It is important that you stay with your exhibit until a member of the Safety Committee has placed a green dot on your exhibit. This signifies that your project has met all requirements outlined in the Rules and Guidelines.
- Attach the numbered label (supplied in your registration packet) to the upper right-hand corner of your exhibit so that it is in clear view. Also, be sure to leave the card, designating your space number, in plain view on the table in front of your exhibit.
- Keep your removal pass. It must be signed and turned in when you remove your exhibit from the exhibit hall.
- **Important!** The removal of exhibits from the Automobile Building can only occur between 4:00 and 5:00 p.m. on Sunday, March 20. No early removal of exhibits will be allowed for any reason. Failure to comply will result in strict penalties for your school.
- The Science Fair is free and open to the public on Sunday, March 20 from noon to 4:00 p.m.
- First, Second and Third place and Special Award winners (with the exception of Honorable Mentions) will receive their awards at a luncheon on Wednesday, April 27, at Southern Methodist University. The awards luncheon is free to these winning students and their sponsoring teachers. The cost for all other guests (limit two per student) is $15 each. Award winners can make luncheon reservations during the Fair on Sunday, March 20 between 1:00 and 4:00 p.m. If you need to make any changes in your luncheon reservations after that date, please notify Shirley Melton at (214) 768-2495.
- The Dallas Morning News-Toyota Regional Science and Engineering Fair is not responsible for items missing from exhibits during the Fair.

Judging Schedule

**Only participating students and officials are allowed in the Automobile Building after 9:00 a.m.** Judging begins promptly at 9:00 a.m.

- **9:00 a.m.-Noon: Round One of Judging - Interviews**
  All exhibitors will be interviewed by judges and are required to stay with their exhibits until noon. If you must leave your exhibit for a short period of time, place the “WILL RETURN IN 10 MINUTES” pass (supplied in your packet) on your exhibit.

- **Noon:** All exhibitors leave the Automobile Building.

- **1:00-3:00 p.m.: Round Two of Judging**
  Judges complete Round Two once students have departed Automobile Building.

- **3:30-4:00 p.m:**
  All first-place winners will be phoned and their names will be posted at the entrance to the Automobile Building. They must return to the hall by 4 p.m. for Final Round of Judging.

- **4:00-6:30 p.m. (approximately): Final Round of Judging**
  First-Place winners must return to the Automobile Building and remain during the Final Round of Judging in order to qualify for a Grand Prize. The Final Round judges will be selecting four Grand Prize winners from the Junior Division and four Grand Prize winners from the Senior Division.